

Unopposed Motion Court Directive

Before Acting Judge Ceylon

27 February, 01 & 03 March 2023

1. Kindly note that the matters will be heard **virtually** before Acting Judge Ceylon on the 27 February, 01 & 03 March 2023 and **ALL** Counsel are to appear unless their matters have been disposed of and/or dealt with timeously in terms subparagraph 2.5 hereof.

2. In the interim and to assist the above-mentioned Judge, please note the following:

2.1. To assist the Judge in the deliberation of the matters on her roll and to prevent matters from being struck, parties should ensure compliance with the relevant practice directives pertaining to unopposed motions.

2.2. Save for matters disposed of in terms of subparagraph 2.5 hereof, parties should **upload proposed draft orders in pdf on Caselines**. Parties should also email proposed **draft orders in Word format** to: TSibanda@judiciary.org.za. Draft orders should indicate when the matter will be heard, the Judge's name (i.e., Acting Judge Ceylon) and the manner in which the matter will be heard (i.e., Microsoft Teams), and at the end of the draft order the party must indicate the name and details of both counsel / practitioner and that of their instructing attorneys.

2.3. All Counsel/practitioners who will be appearing on virtual proceedings should be robed.

2.4. Counsel/Practitioners who are not addressing the Court at the time of the hearing should mute themselves, but remain visible at all times, unless permitted otherwise, when the matter is being heard. The decorum of the Court is to be maintained at all times.

2.5. Notices of removals, postponements, settlements which occur before 27 February 2023 must be emailed to the email address provided in subparagraph 2.2 hereof on 24 February 2023.

3. The parties will receive a general link to the virtual platform from the Judge's Registrar. Please ensure you have received the same before **9h00 on the date of hearing.**

I trust that you find the above in order.